

Notice of Kenninghall Parish Council Meeting

The Meeting of Kenninghall Parish Council will be held Tuesday 3rd June 2025 at 7.30pm, at Kenninghall Village Hall.

AGENDA

- 1. To note apologies for absence**
- 2. Declarations** by Councillors of any disclosable pecuniary or personal interests in any Agenda items. In the interests of transparency, Councillors may also wish to declare any other interests they have in relation to an Agenda item, which support the principles detailed within the KPC Code of Conduct.
- 3. To agree the Minutes of the Meeting of Tuesday 6th May 2025**
- 4. Matters Arising**
 - (a) Chair's Declaration of Office
 - (b) Allotments
 - (c) Insurance
 - (d) Commemorative Stone, Mill Lane
- 5. District and County Councillors Reports**
- 6. Reports – to receive reports as follows:**
 - (a) SAM2 – Mark Barrington
 - (b) Highways – Alison Holman
 - (c) Playing Field & Village Hall Field – Simon Mitchell/Kevin Edwards
 - (d) Kenninghall Flood Update – Alison Holman
 - (e) Recycling – Mark Barrington
 - (f) Neighbourhood Development Plan – Simon Mitchell/Mark Barrington
- 7. Public Forum**
- 8. Planning Matters**
 - (a) Planning decisions during the month
 - (b) PL/2025/0628/FMIN – Land at Banham Road – self build dwelling and detached double garage

(c) PL/2025/0412/FMIN – Land at Fersfield Road – change of use for siting temporary agricultural dwelling (mobile home) for a period of three years

(d) PL/2025/0629/PAQ – Town Farm, Kenninghall Road, North Lopham – Application to determine if prior approval is required for a proposed change of use of buildings on agricultural units and former agricultural buildings to dwellinghouses (Class C3) which may include extension of the building and/or building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 3, Class Q – Proposed conversion of agricultural building to 1 new dwelling

9. Financial Matters:

- (a) To receive and approve the monthly finance report
- (b) To receive and note the Internal Audit Report 2024 – 25
- (c) To approve and sign the Annual Governance Report 2024 – 25
- (d) To approve and sign the Annual Accounting Report 2024 - 25
- (e) To approve the following payments:
 - (i) Remuneration – £490.56 Gross & Net
 - (ii) Headspace Accountancy - £132 for internal audit
 - (iii) Zurich Insurance - £500 for period 1.6.25 – 31.5.26
 - (iv) Glasdon UK Ltd - £328.75 for 2 dog waste bins
 - (v) ICO - £52 for data protection fee via DD

10. Correspondence

- (a) Breckland Local Plan - Village Clusters Round Table, 11th June 2025
- (b) Spam email and reporting spam

11. To consider items for the next agenda

- (a) Review of KPC Code of Conduct

12. Date of next Meeting Tuesday 1st July 2025

Alison Pena (Clerk to KPC)
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