

Kenninghall Parish Council Meeting will be held Tuesday 3rd September 2024 at 7.30pm, at Kenninghall Village Hall.

AGENDA

- 1. To note apologies for absence**
- 2. Declarations** by Councillors of any disclosable pecuniary or personal interests in any Agenda items. In the interests of transparency, Councillors may also wish to declare any other interests they have in relation to an Agenda item, which support the principles detailed within the KPC Code of Conduct.
- 3. To agree the Minutes of the Meeting of Tuesday 2nd July 2024**
- 4. Matters Arising**
 - (a) Allotments
 - (b) Market Place Defibrillator
 - (c) East Harling and Kenninghall Surgery
- 5. District and County Councillors Reports**
- 6. Reports – to receive reports as follows:**
 - (a) SAM2 – Mark Barrington
 - (b) SNAP Meeting Update – Mark Barrington
 - (c) Highways – Alison Holman
 - (d) Playing Field & Village Hall Field – Simon Mitchell/Kevin Edwards
 - RoSPA report (ALL)
 - Young Children’s Play Area Repairs (Alison Holman)
 - (e) Kenninghall Flood Update – Alison Holman
 - (f) Recycling – Mark Barrington
 - (g) Biodiversity Policy and Action Plan – Mark Barrington
 - (h) NDP – Simon Mitchell/Daniel Myhill
- 7. Public Forum**
- 8. Planning Matters:**
 - (a) 3PL/2024/0652/HOU – Nelson House, West Church Street, proposed erection of prefabricated detached garden greenhouse

- (b) 3PN/2024/0031/UC – Park Common Lane, prior approval for change of use of 2 redundant agricultural buildings to 2 residential dwellings
- (c) 3PN/2024/0028/UC – Town Farm, Lopham Road, change of use from agricultural buildings to 1 residential dwelling
- (d) 3PL/2024/0628/F – Green Farm, Edge Green, Demolition of existing office block and erection of new engineering workshop/stores/office and pallet store
- (e) 3PN/2024/0009/UC – Wash Farm, Fersfield Road – Appeal noted
- (f) To note Planning Decisions by BDC since last meeting
- (g) Planning comments and submissions to BDC by KPC

9. Financial Matters:

- (a) To receive and approve the monthly finance report
- (b) To approve the following payments:
 - i. Remuneration – £470.40 July (paid) and £470.40 August
 - ii. VHC - £120 for Luncheon Club meetings April to June 2024
 - iii. VHC - £36 for KPC meetings April to June 2024
 - iv. Top Garden Services Invoice No. 2412 - £216 for Grass Cutting x2 April 2024
 - v. Top Garden Services Invoice No. 2413 - £216 for Grass Cutting x2 May 2024
 - vi. Top Garden Services Invoice No. 2414 - £216 for Grass Cutting x2 June 2024
 - vii. Top Garden Services Invoice No. 2415 - £324 for Grass Cutting x3 July 2024
 - viii. Clerk's expenses - £8.35 for postage
 - ix. PW & JW Barker - £350 for rental for allotments from 1 April 2024 – 31 March 2025
 - x. PKF Littlejohn LLP - £252 for external audit of AGAR 2023/24

10. Correspondence

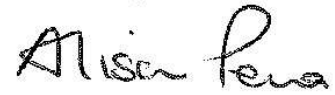
- (a) NCC Parish Partnership Bid Scheme 2025 – ideas for match funding to be discussed.
- (b) Request for additional dog bin Byway 22 – to note
- (c) NPTS Autumn Seminar 18 October 2024 – to note any interest £56 pp
- (d) Roudham and Larling Parish Council - Parish Meeting 5 September 2024 for all Parishes regards proposed development of 1900 houses in Larling
- (e) Improvements to Breckland Planning Service IT – to note

11. AOB

11. To consider items for the next and forthcoming agendas

- (a) Review of Standing Orders and Financial Regulations
- (b) Review of KPC Code of Conduct

12. Date of next Meeting Tuesday 1st October 2024

A handwritten signature in black ink that reads "Alison Pena". The signature is written in a cursive, flowing style.

Alison Pena (Clerk to KPC)